



ALLEN COUNTY

SPCA

YOUR COMMUNITY. YOUR SHELTER. YOUR PETS.

Presents...



SILENT AUCTION ITEM DONATION FORM

Contact Name: _____

Business/Organization: _____

Mailing Address: _____

City, State, Zip: _____

Phone Number: _____

E-mail Address: _____

Name and complete description of item(s) donated:

(As it should appear in the silent auction catalog)

Retail Value: _____

Signature: _____

Date: _____

.....
Attach additional information, photo or descriptive brochure as appropriate.

For gift certificates, please include the following with the letter/certificate:

Name of product or service, description of what is included/excluded, full contact information for your business and point of contact for this item, instructions for redemption, expiration date.

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RETURN YOUR COMPLETED FORM TO:

Allen County SPCA
Attn: Kimi Eckman
4914 S. Hanna St.
Fort Wayne, IN 46806

E-mail:
kimi@allencountyspca.org

Fax:
260-456-5184

The Allen County SPCA is a registered 501(c)3 organization. Donations are tax-deductible to the extent allowed by law. The value of any tax deduction is the responsibility of the funding source. No goods and/or services were presented in exchange for this contribution. Please save a copy of this form for your official tax purposes.